

Person's Name _____

Date / /

Equipment Provided

If my equipment needs repairing or I don't need the equipment anymore I will contact accessible to arrange to have it repaired or collected.

Contact Accessible for repairs or collections - phone 0508 001 002 or 09 620 1700.

EMS ASSESSOR DETAILS:

EMS Assessor _____

Telephone () _____ Extn _____ Mobile _____

Service/Organisation _____ Date / /

MY EMS ASSESSOR HAS TOLD ME:

- The equipment has been funded by Disability Support Services (MSD) and I can use it as long as I need it. I cannot sell it or give it away.
- I will arrange insurance for the equipment if I can (high cost items only).
- I will follow the instructions that I have been given on how to use and care for the equipment.
- I will keep the equipment clean, and well looked after.
- **Accessible** repair and maintain DSS funded equipment free of charge. If I don't look after the equipment I may need to pay for its repair and/or replacement.
- Repairs are completed in normal business hours.
- I have discussed with the EMS Assessor and know what to do if the equipment breaks down after hours, at the weekend or on a Public Holiday.

My After Hours
Plan Is:

- If I don't need the equipment anymore I will return it to **Accessible** or arrange to have it collected. It should be returned because it could be cleaned and checked and then made available to be used by another person.
- If I change my address or contact details I will tell **Accessible**.
- If I move permanently into residential care (such as a rest home or hospital) I will contact accessible as I may have to return some or all of the equipment items I have been using.
- If I leave New Zealand to live overseas, I can take mobility equipment (such as a wheelchair or walking aid), a communication device, glasses, hearing aids or low cost or highly personal equipment (such as a brush, cutlery or easi-reacher) with me. I will contact **Accessible** to arrange the return of all other equipment.
- If my equipment needs to be changed in some way, I will contact the EMS Assessor or **Accessible** and not make any changes to the equipment myself.