

## When to submit an EMS Advice Request

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**Advice should be sought** whenever clarification is required regarding how a client, situation or solution aligns with the EMS funding criteria.

**Advice is mandatory in some situations**, see [mandatory consultation with an EMS advisor](#) for detailed information.

These situations include (but are not limited to):

Equipment	
PSCHSM	Likely to cost more than \$5,000 – Note: Band 1 and 2 are excluded unless moderation is required on a case by case basis
WLKSTD	Likely to cost more than \$5,000 – Note: Band 1 and 2 are excluded unless moderation is required on a case by case basis
WMPM/CAT Level 1	Likely to cost more than \$5,000
WMPM/CAT Level 2	Likely to cost more than \$18,000
Cost contribution or retrospective funding	
Liaison between assessment services	e.g. joint Ministry of Education/Disability Services (MSD)
People moving into aged care facilities	Customised or individualised equipment
New technology	Not previously commonly provided or situation or solution unique
Challenging behaviours	Excluding sensomats

Vehicle purchase and modifications	
All vehicle purchases	
Self drive from wheelchair	
Already modified vehicles	
Joint funding	e.g. Lottery Grants
Consideration of new technology	Not previously commonly provided

<b>Housing</b>	
Complex housing modifications	See <a href="#">mandatory consultation with an EMS advisor</a>
Mandatory referral to NASC	
Previous funding	
Long term sustainability	Unclear if person will remain in their home for 2-3 years
Not the person's primary full-time residence	e.g. shared care situations
Major modifications for Kāinga home	Or private rental property
Unique solutions	
Replacement of low-rise lifts	Or modular ramps
Cost contribution nor retrospective funding	
Land ownership issues	
Remedial work	Where remedial work likely to be required
New home builds or extensive renovations	Where EMS funding is requested for specific modifications
<b>External modifications</b>	
Access solution 1 meter or above	Adjacent ground level
Excavation or retaining works	Includes long linking works between car parking area and access/doorway
Modifications requiring additional services	e.g. sewerage or wastewater reticulation
Automatic door openers and external doors	
<b>Internal modifications</b>	
Modifications requiring additional services	e.g. power, water, plumbing, flooring or walls
Complex bathroom modifications	Level access showers, bidets and additional toilets
Kitchen and laundry modifications	
Modifications to heating, air conditioning and lighting	
Additional rooms	Or room extensions
Modifications to homes with multiple levels	
Major internal re-design	Impacting loading bearing walls