

Low Rise Lift or Modular Ramp Replacement or Transfer Process

Process for Like for Like Replacement Low Rise Lift or Modular Ramp that is beyond economical repair (BER):

- ➔ The EMS Assessor contacts **Accessible** who will request a Service Agent to determine the lift or modular ramp is BER.
- ➔ The EMS Assessor completes a re-assessment and **EMS Advice Request**:
 - Confirms the person continues to be eligible and meet the criteria for EMS funding, has an ongoing need for the solution and it will meet their disability needs for the next 2-3 years
After discussion with the EMS Advisor, the EMS Assessor liaises with the Contractor or Supplier to complete a quote for the de-installation and re-installation of the lift or modular ramp.
 - The EMS Assessor, in liaison with the Contractor, completes an up-to-date Vertical Rise Low Rise Lift Specification form for the lift specifications required to meet the person's disability related needs – **refer* below**. And completes a Form provided to them by the Advisor.
- ➔ The full cost of replacement and installation of replacement equipment is **not** assessed against the funding limit of \$15,334 (GST incl.). An Income and Cash Asset Test is **not** required, and the EMS Portal does **not** need to be completed.
- ➔ ***Note:** Where the existing low rise lift or modular ramp weight capacity or other specifications (eg different controls or entry/exit point) are no longer sufficient to meet the person's needs and require change, this is **not** considered to be a Like for Like replacement and the Advice Request, EMS Portal / Rationale Form and Service Request process for complex housing modifications is required.
- ➔ What else does the EMS Assessor need to do?
 - Complete the Person and Property Owner Information and Approval Form to ensure the person is fully informed about day to day maintenance and who to contact for repairs,

Process for Transfer of a Low Rise Lift or Modular Ramp to a new Person living at the same home:

- ➔ The EMS Assessor completes an assessment and **EMS Advice Request**:
 - Confirms the person is eligible and meets the criteria for EMS funding and the existing Low Rise Lift (including the upper and lower level landings) or Modular Ramp in situ is suitable and safe and will meet the person's disability related needs for the next 2-3 years.
- ➔ What else does the EMS Assessor need to do?
 - Complete the Person and Property Owner Information and Approval Form to ensure the person is fully informed about day to day maintenance and who to contact for repairs, servicing or removal and collection when no longer needed
 - After discussion with the EMS Advisor, complete the EMS Portal / Rationale Form and Complex Housing Modification Service Request, and notes on the Service Request for that it is a transfer (i.e. no new lift is required) so the transfer can be completed and recorded against the new person for ongoing repairs, servicing and collection.

For repairs, servicing or collects, please contact Accessable Housing Department

Phone: 09 620 1700 ext 818

email: emshousing@accessible.co.nz