



Quick Guide: MOH Catalogue Search Filters

<ul style="list-style-type: none"> • Full Catalogue contains specific items uploaded by Accessable from relevant suppliers. • Picture Catalogue is often referred to when discussing Band 1, 2 or Band 3 Equipment Items. • Example Used - as per Accessible aSAP Combined Trial and Purchase Video 	
SIC Code (Or below)	Use the online OCO read-only access for MOH document found on Accessable website Professional Resources (MOH Equipment) to find a band product's SIC Code e.g. EM109 Q6 Edge Power Wheelchair, EM883 Spex Standard 16x16
Catalogue Level	Use the Band Selection button to select Band 1, 2 or, Band 3 or alternatively search for Non-List product options by using the filters below.
Supplier Code	Search any item by using the Supplier's code via the Supplier website or manual e.g. EB41220160 4pt pelvic belt Note: If no item is found with this search you will need to complete the Non Catalogue Item process as this item is not currently loaded into aSAP catalogue.
Product Name	Search by Keyword 1 - 16inx16in will display all products containing this text e.g. all wheelchair and seating options. By using both Keyword 1 and Keyword 2 -16inx16in / Cushion will display all products containing this text. Note: As aSAP is a Microsoft platform the use of symbols is unable to be supported in the catalogue. Inches ("") is represented by its alpha abbreviation with no spaces between the number and by (x), e.g. 16" x 16" cushion has the search name of 16inx16in
Refurb or Trial	These boxes you will be shown equipment items that are classified as: Refurb – Available via our Accessable warehouses and are available for issue Trial – Identifies all equipment items that can be trialed as per procurement Accessable agreement with the Suppliers.
Classification Level Filter	Select the relevant category on the left of the page to only view items specific to that selection. e.g. Mobility will open to 20 subcategories which you can then filter further for your item or look to use this view to search for similar items from various suppliers. Note: The Classification Level Filter (blue) will change to colour green to indicate the level you are in. Note: You need to reset the search if you start to search for an item that is not in that classification.

For assistance on how to search and find a specific item in the Catalogue please contact the Accessable Inventory team for support via email Catalogue@accessible.co.nz.