



Solutions for better living

Equipment (Infection Control)

Introduction

This document is to remind staff of the importance of wearing personal protective equipment (PPE) and following correct procedures to prevent the contact and spreading of infection hazards, this includes:

- Mandatory infection control PPE and cleaning product requirements
- Optional infection control PPE and cleaning product requirements
- Correct procedures for the management and disposal of contaminated PPE and cleaning products

This equipment is to be used in conjunction with the correct PPE that is required to complete the required task e.g. safety glasses and earmuffs when using grinding equipment.

1. Affected Parties

1.1 Refurbishment & Workshop Technicians

1.2 Inwards Goods Staff

1.1 Refurbishment & Workshop Technicians, other staff accompanying the technicians Infection control equipment

| Mandatory Infection control PPE Equipment | Usage Description |
|---|--|
| <ul style="list-style-type: none">Gloves* <p>* If the gloves become damaged during normal operation, immediately remove, sanitise hands and fit new gloves.</p> | <p>This equipment must always be worn when a technician is:</p> <ul style="list-style-type: none">Handling, repairing or refurbishing customer equipmentHandling tools that have been used on customer equipmentUsing workshop/refurbishment keyboards, phonesUsing workshop communal tools/equipment |
| <ul style="list-style-type: none">Viraclean Spray | <p>This product is used for the disinfection and cleaning of:</p> <ul style="list-style-type: none">Customer equipmentWork surfaces (once daily)Tools that have been used on customer equipmentWorkshop communal tools/equipment |
| <ul style="list-style-type: none">Viraclean Wipes | <p>This product is used for the disinfection and cleaning of:</p> <ul style="list-style-type: none">Customer equipmentWork surfaces (once daily)Computer keyboards, phones (once daily)Tools that have been used on customer equipmentWorkshop communal tools/equipment |
| <ul style="list-style-type: none">Bactol Hand sanitiser | <p>This product is to be used after the removal of protective gloves and before leaving the workshop area</p> |

| Supplemental Infection control PPE Equipment | Level |
|---|---|
| <ul style="list-style-type: none">RespiratorGlassesDisposable apron | <p>This equipment can be used at the discretion of the technician depending on the equipment that they are working on, comfort level and cleanliness of the equipment</p> |

1.2 Inwards goods Infection control equipment

| Mandatory Infection control PPE Equipment | Usage Description |
|---|---|
| <ul style="list-style-type: none">Gloves* <p>* If the gloves become damaged during normal operation, immediately remove, sanitise hands and fit new gloves.</p> | <p>This equipment must always be worn when a technician is:</p> <ul style="list-style-type: none">Handling, repairing or refurbishing customer equipmentHandling communal tools that have been used on customer equipmentUsing inwards good computer keyboards, phonesSigning Courier PDA's and devices for receipt of product acknowledgement |
| <ul style="list-style-type: none">Viraclean Spray | <p>This product is used for the disinfection and cleaning of:</p> <ul style="list-style-type: none">Work surfaces (once daily)Warehouse communal tools/equipment |
| <ul style="list-style-type: none">Viraclean Wipes | <p>This product is used for the disinfection and cleaning of:</p> <ul style="list-style-type: none">Work surfaces (once daily)Computer keyboards, phones (once daily)Tools that have been used on customer equipmentWarehouse communal tools/equipment |
| <ul style="list-style-type: none">Bactol Hand sanitiser | <p>This product is to be used after the removal of protective gloves and before leaving the workshop area</p> |

2.0 PPE equipment assembly/disassembly and cleaning schedules

Instructions

PPE equipment fitting process (before undertaking work)

- Fit gloves
- Fit additional PPE equipment e.g. hearing protection, eye protection, apron etc
- Begin handling client equipment or data entry on computer system

PPE equipment Removal (breaks and leaving workshop area)

- Remove and place disposable PPE equipment in the bin
- Remove your gloves and place in the bin
- Remove reusable PPE equipment and store appropriately
- Sanitise your hands

Equipment cleaning at completion of each job

- Tools that have been used on customer equipment
- Dispose of cleaning equipment in the bin e.g. rags, viraclean wipes etc

At the end of the workday cleaning:

- Work surfaces
- Computer keyboards, phones
- Tools that have been used on customer equipment

Clean down reusable PPE with viraclean wipes

- Workshop communal tools/equipment
- Dispose of cleaning equipment in the bin e.g. rags, viraclean wipes etc
- Bins emptied into external skips

Important: Do not touch face, body, reusable PPE or personal items (phones, drink bottles etc) when wearing contaminated PPE equipment e.g. gloves